

30-60-90 DAY PLAN ONBOARDING

Template Links

30-60-90 DAY PLAN ONBOARDING				
	WEEK 1	WEEK 2	WEEK 3	WEEK 4
DAYS 1 - 30	- COMPANY ONBOARDING - BASIC PRODUCT TRAINING	- LEARN SYSTEMS AND PROCESSES - INITIAL MEETINGS WITH CROSS-FUNCTIONAL STAKEHOLDERS AND TEAMMATES	WORK WITH SUPERIOR TO IDENTIFY AND SET A MEASUREMENT SYSTEM FOR JOB SUCCESS IN THE NEXT SIX WEEKS.	DELIVER INITIAL "QUICK WIN."
	WEEK 5	WEEK 6	WEEK 7	WEEK 8
DAYS 31 - 60	TAKE OVER NECESSARY PROJECT OWNERSHIP	PRESENT STRATEGIC PLAN TO TEAM	START STRATEGY IMPLEMENTATION	CONTINUE STRATEGY IMPLEMENTATION
	WEEK 9	WEEK 10	WEEK 11	WEEK 12
DAYS 61 - 90	CONTINUALLY APPLY THE STRATEGY	CONTINUALLY APPLY THE STRATEGY	- CHECK DEVELOPMENT AGAINST SUCCESS SYSTEM OF MEASUREMENT - WORK WITH SUPERIOR TO DISTINGUISH AND SET METRICS FOR JOB ACHIEVEMENT IN THE NEXT SIX MONTHS	COMPLETE THE RAMP-UP PROCESS

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