

CANDIDATE EVALUATION FORM

TEMPLATE LINKS

CANDIDATE EVALUATION FORM

POSITION						
CANDIDATE NAME						
DATE OF INTERVIEW						
INTERVIEWER NAME						

OVERALL ASSESSMENT

	POOR	BELOW AVERAGE	AVERAGE	ABOVE AVERAGE	EXCELLENT	COMMENTS
COMMUNICATION SKILLS	☐	☐	☐	☐	☐	
RELEVANT EXPERIENCE	☐	☐	☐	☐	☐	
TECHNICAL SKILLS	☐	☐	☐	☐	☐	
PROBLEM SOLVING SKILLS	☐	☐	☐	☐	☐	
CULTURAL FIT	☐	☐	☐	☐	☐	

ADDITIONAL COMMENTS

STRENGTHS (LIST CANDIDATE'S STRENGTHS)	
AREAS FOR IMPROVEMENT (LIST AREAS WHERE THE CANDIDATE CAN IMPROVE)	

RECOMMENDATION

☐ HIRE	☐ STRONGLY CONSIDER	☐ CONSIDER WITH RESERVATIONS	☐ DO NOT HIRE
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Interviewer's Signature: _____ Date: _____

FINAL DECISION

☐ OFFER EXTENDED	☐ SECOND INTERVIEW	☐ FURTHER EVALUATION NEEDED	☐ NOT SELECTED
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Hiring Manager's Signature: _____ Date: _____

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